

Appropriations and Finance Committee
LTBB Governmental Administration Building
via ZOOM
7500 Odawa Circle, Harbor Springs, MI 49740
Regular Meeting
September 8, 2020

Call to Order: **9:26 a.m.**

Committee Member Roll Call: Secretary Julie Shananaquet, Treasurer Marcella R. Reyes

Absent: Councilor Leroy Shomin

Tribal Councilors present: Councilor Melissa Pamp, Legislative Leader Emily Proctor

Corporate Charters present: Odawa Economic Affairs Holding Corporation Chair Greg Karlis, Treasurer Cheryl Kishigo, Secretary Melissa Shomin and Executive Director Shanna Kishigo; Odawa Economic Development Management, Inc. President Tanya Gibbs, Vice President Alan Proctor

Legislative Staff: Office Manager Michele Portman-LaCount, Legislative Services Attorney Donna Budnick, Sr Financial Analyst Rachel Cope, Legislative Administrative Assistant Linda Gokee

Executive Staff/Official Present: Tribal Chair Regina Gasco Bentley, Vice Chairperson Stella Kay, Unit I Executive Director Phil Harmon, Unit II Executive Director Daugherty "Duffy" Johnson, Chief Financial Officer Carrie Carlson, Grant writers Amber Holt and Alison Simon, Human Resources Director Denise Petoskey, Safety Coordinator Sue Gasco, Health Department Director Jody Werner, Gijigowi Language Director Carla Osawamick, and Project Coordinator Eva Oldman

Tribal Court Staff/Official Present: Chief Judge Allie Maldonado and Court Administrator Matt Lesky

Public: Judy Field, Tammy Okuly-Shananaquet, Rose Pyant,

Invited Guests: Odawa Casino Resort, Director of Finance Roger Borton, Director of Slots Dennis Shananaquet, and Director of Marketing Alan Bouschor

Closed Session: No

Motion made by Treasurer Marcella Reyes and supported by Secretary Julie Shananaquet to adopt the Agenda of September 8, 2020 as presented.

Vote: 2 -yes, 0 -no, 0 -abstain, 1 -absent (Councilor Leroy Shomin)

Motion carried.

Phone Polls: None

New Business:

9:29 a.m. Councilor Leroy Shomin arrives

Discussion: Indian Housing Block Grant Program FY 2021

- Annual HUD funds
- LTBB Housing Department's Annual 2022 Budget

Motion made by Secretary Julie Shananaquet and supported by Councilor Leroy Shomin to recommend to Tribal Council to approve CERTIFIED MOTION # 091720-01 Request for Funding from Office of Native American Programs, Native American Housing Assistance and Self-Determination Act (NAHASDA), Indian Housing Block Grant Program FY 2021.

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

Discussion: Indian Housing Block Grant Program – Competitive Grants Program FY 2020

- This grant is to fund affordable housing projects including new construction
- This is not a common grant. The Tribe applied last year and was not awarded
- Requested \$5 million
- No match required

Motion made by Councilor Leroy Shomin and supported by Treasurer Marcella Reyes to recommend to Tribal Council to approve CERTIFIED MOTION # 090720-02 Request for Funding from Office of Native American Programs, Native American Housing Assistance and Self-Determination Act (NAHASDA), Indian Housing Block Grant Program – Competitive Grants Program FY 2020.

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

Discussion: Midwifery Services Program

- A midlevel provider, Certified Nurse Midwife or Nurse Practitioner, will provide supplemental, triage, and in collaboration for clinical services at the Tribal Health Clinic with existing routine prenatal, maternity, and regular postpartum care taking place at local OB/GYN offices.

Motion made by Councilor Leroy Shomin and supported by Treasurer Marcella Reyes to recommend to Tribal Council to approve CERTIFIED MOTION # 091720-03 Request for Funding as a sub-grantee from the Inter-Tribal Council of Michigan, Healthy Start Program FY 2019-2023, Supplemental Funding – Midwifery Services Program.

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

Discussion: Colon Cancer Screening FY 2020 - 2024

- These funds will be used to continue efforts to increase colon cancer screenings within the Tribal community.

Motion made by Councilor Leroy Shomin and supported by Treasurer Marcella Reyes to recommend to Tribal Council to approve CERTIFIED MOTION # 091720-04 Request for Funding as a sub-grantee form the Inter-Tribal Council of Michigan, Centers for Disease Control and Prevention, Organized Approaches to Increase Colon Cancer Screening FY 2020-2024.

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

Discussion: General Fund Budget Allocation to Governmental Branches

- Reviewed Odawa Casino Resorts three (3) case scenarios on revenue projections for the Tribal Government's General Fund.
- Reviewed Odawa Economic Development Management, Inc.'s revenue projection for the Tribal Government's General Fund.
- Reviewed Biindigen's one-time revenue allocation plan for the Tribal Government's General Fund.
- Reviewed the Sales Tax, Hotel Tax, Regulatory Fees, and Miscellaneous Fees for revenue projection to the Tribal Government's General Fund.

2021 BUDGET

Odawa Casino Resort	\$7,500,000
Odawa Economic Development Management, Inc.	\$200,000
Biindigen	\$400,000
Tribal Historic Preservation Office	\$0.00
Sales Tax	\$70,000
Hotel Tax	\$91,000
Regulatory Fees	\$60,000
Miscellaneous Fees	\$24,000
Fund Balance Total	\$8,345,000

Legislative Branch	\$835,500
Judicial	\$909,000
Prosecutor	\$209,500
Election Board	\$91,000
Executive	\$6,300,000
Total	\$8,345,000

***Assumptions:**

2021 is an election year – consideration for Election Board budget*

30% cut to Legislative, Judicial, Prosecutor, and Election Board*

21% cut to Executive after removing Per Capita*

11:01 a.m. Break

11:11 a.m. Return

Old Business: None

Closed Session: No

Public Comment

12:28 p.m. Opened

- No public comment

12:28 p.m. Closed

Motion made by Secretary Julie Shananaquet and supported by Councilor Leroy Shomin to approve the Minutes of August 11, 2020 as presented.

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

Motion made by Secretary Julie Shananaquet and supported by Councilor Leroy Shomin to recommend to Tribal Council to approve CERTIFIED MOTION # 091720-05 Governmental Branch Allocation of General Funds for Fiscal Year 2021.

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

Discussion: Auditor Selection

- Reviewed nine (9) Request for Proposals (RFP) and score sheets

12:46 p.m. Secretary Julie Shananaquet exits meeting.

Motion made by Councilor Leroy Shomin and supported by Treasurer Marcella Reyes to recommend to Tribal Council the top three-point earners in the RFP process be interviewed as potential auditors for Tribal Government audit, #1, 3, and 7.

Vote: 2 -yes, 0 -no, 0 -abstain, 1 -absent (Secretary Julie Shananaquet)

Motion carried.

Sr. Financial Analyst Report

- Busy with 2021 Budgets and auditing process
- Met with Roger Borton to discuss Odawa Casino Resorts revenue projection scenarios
- Spoke with Odawa Economic Affairs Holding Corporation. They have submitted reports.
- Rachel will be on PTO Thursday, Friday, and Monday.

Motion made by Councilor Leroy Shomin and supported by Treasurer Marcella Reyes to acknowledge receipt of Senior Financial Analyst Rachel Cope's verbal report as presented on September 8, 2020.

Vote: 2 -yes, 0 -no, 0 -abstain, 1 -absent (Secretary Julie Shananaquet)

Motion carried.

1:26 p.m. Motion made by Councilor Leroy Shomin and supported by Treasurer Marcella Reyes to adjourn.

Vote: 2 -yes, 0 -no, 0 -abstain, 1 -absent (Secretary Julie Shananaquet)

Motion carried.

Next Meeting date:

Thursday, October 1 , 2020 at 9:00 a.m.: Special Meeting for ALL Government Branch Budget Hearings

Tuesday, October 13, 2020 at 9:00 a.m.: Regular Scheduled Meeting